

DEPARTMENT OF PLANNING
 97 Mohawk Street
 Cohoes, New York
 12047-2897
 (518) 233-2118



City Planner, Joseph Seman-Graves
 Phone: (518) 233-2130
 Fax: (518) 233-2162
 Email: jseman-graves@ci.cohes.ny.us

CITY OF COHOES
SIDEWALK CAFÉ PERMIT

INSTRUCTIONS: This application must be completed in full, either typed or printed clearly, and submitted to the City Planner (City Hall – Room 17) by the owner or tenant of the property for which the sidewalk use/outdoor dining permit is being requested.

The form must be accompanied with a site plan, drawn to scale, which clearly indicates the proposed sidewalk use or outdoor dining area in relation to existing buildings, adjoining streets and sidewalks, and must clearly identify any other significant features of the site. A \$50.00 non-refundable processing fee is due with the application. A certificate of insurance naming the City of Cohoes as an additional insured must be submitted prior to the issuance of a permit. Incomplete applications will not be accepted.

If you have any questions about the application process, please contact the Department of Planning at (518) 233-2130.

APPLICANT

Name of Proprietor:		
Name of Establishment:		
Telephone Number:		
Email Address:		
Address:		
City:	State:	Zipcode:
Applicant's Relationship to Property: Owner (<input type="checkbox"/>) Tenant (<input type="checkbox"/>) Other (<input type="checkbox"/>)		

PROPERTY

Owner's Name (if different than applicant):		
Owner's Address (if different than applicant):		
Total amount of City sidewalk needed for café:	Width:	Length:
Number of café tables proposed:		
Will alcoholic beverages be served in the café area:		
Will there be any exterior lighting or music:		
Proposed hours of operation:	Hours:	Days of the week:

I, the undersigned, hereby attest to the accuracy of the information submitted herein, and in the event that this application is approved, agree to carry the required insurance for and assume all liability regarding those exterior areas which are involved in the proposed use. I also agree to abide by any and all conditions of the permit and fully understand my obligations pursuant to Chapter 285-74.2 of City Code.

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Status and conditions:

Date of approval: _____

Granted by: _____

SITE PLAN

