



**Permit Number(s)**

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(Official Use Only)

## SITE PLAN - BLANK

24 Hour Contact:
Phone Number:
Project Address:
Email:

### INSTRUCTIONS

1. **Label** all street names.
2. Clearly **outline** area(s) proposed for use.
3. Show all **dimensions** for work areas. Include setback distances from curbs, centerlines, driveways, right of way width, etc.
4. **List** affected street frontages in the table below.

Frontages	Work Area (sq. ft.)	Right of Way Impacts						Unimproved Right of Way
		Sidewalk	Planting Strip	Parking Lane	Bike Lane	Travel Lane	Alley	
Columbia Street	30' x 10'			X	X			

5. **Draw** existing features on the site plan to the left.
  - Trees, tree pits, drip lines
  - Power poles, cabinets, pay-to-park kiosks
  - Fire hydrants
  - Street fixtures (bike racks, fixed trash containers, etc.)
  - Vaults/meter boxes
  - Areaways
  - Storm drain grates/manhole covers
  - Parking: metered/disabled
  - Loading zones
  - Transit or bus zones
  - Train lines/tracks
  - Near curb ramp(s)
  - Marked surfaces

**Notes/Inspector Comments:**